## **Privacy Policy**

The Township of Berkeley Heights does not collect personally-identifying information about a user except for information that is voluntarily provided to us so that we can serve the user's needs and for legitimate registration purposes. For example, when the user completes an online registration, we need to retain certain personally-identifying information on the Site in order to respond to the registration. A user's personally-identifying information (voluntarily submitted in connection with an online registration) will be treated confidentially and will not be shared with third parties.

## **Refund Policy**

No refunds or credits for any registered program. If Berkeley Heights Recreation cancels a class before the session begins, the household will be credited, NOT REFUNDED. Fees will not be returned to your credit card account.

## **Security Policy**

Your payment and personal information is always safe. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet.

## **Customer Service**

For questions, please contact the Recreation Department at 908-464-0550 or via email at tbarton@bhtwp.com.